

**Optimize  
the  
Opportunities  
with**



**EMPLOYMENT APPLICATION**

Human Resources Department  
607.352.2800

# Optimize the Opportunities available through the Employee Benefit Package at



## Insurance

### Health

- 2-month waiting period, annual open enrollment.
- Employees have a choice regarding what plan is best for their needs.
- OPTION EPO – single, 2-person or family coverage.
- H.S.A. – single, 2-person or family coverage. The company will match \$1 for \$1 up to the deductible allowed on the savings account.
- Employee contributions are pre-tax.

### Dental

- 2-month waiting period, annual open enrollment.
- Single or family coverage.
- Employee contributions are pre-tax.

### Group Term Life

- 2-month waiting period.
- Affordable rates for employees, their spouse and children.

### Vision

- 2-month waiting period, annual open enrollment.
- Single or family coverage.
- Employee contributions are pre-tax.
- Discounts available to all employees and their families at various eye-care providers.

## 401(k) Plan

- Eligible the first quarter following the anniversary date for qualified employees.
- Company matches 50% up to 6% of your deferral (maximum match 3%).
- Maximum deferral is 20% of your gross per pay period, annual maximum is \$16,000.
- "Catch-up" option is available to qualified employees.
- Fully vested after two years.
- 401(k) TOOLBOX is available.

## Flexible Spending Plan\*

- 2-month waiting period, annual open enrollment.
- Pre-tax deferrals to pay eligible expenses.

## Paid Time Off

- Paid Holidays.
- Vacation time - based on years of service.
- Personal/Sick time.

## Employee Discounts

- Discounts are available on petroleum products purchased from Mirabito, gasoline purchased from QUICKWAY and homeowners and automobile insurance purchased through Workplace Marketing.
- Discounts available on Defensive Driving Course.

## Reward & Recognition Programs

- Years of service awards.
- College and High School graduates gifts.
- Wedding gifts.
- Gifts for the birth of a baby.

## Training and Development

- Comprehensive courses are available at the GCHI Training Center.

## Miscellaneous

- Payroll Direct Deposit.
- Employee Electronic Bulletin Board.
- Payroll deduct on Insurance and Petroleum products.
- Fun, Family and Fellowship Program.
- "Bring Your Kid To Work" Day.
- Employment Opportunity Postings.
- Annual Performance Evaluations.

# EMPLOYMENT APPLICATION

Mirabito Holdings, Inc., The Metrocenter,  
49 Court Street, P.O. Box 5306, Binghamton, New York 13902  
dba: Mirabito Energy Products and QUICKWAY Food Stores



Date: \_\_\_\_\_

An Equal Opportunity Employer: It is the continuing policy of Mirabito Energy Products and QUICKWAY Food Stores to extend equal employment opportunities to all qualified persons in all occupations and for all levels of occupations without regard to age, color, disability, national origin, race, religion, creed, sex, sexual orientation and marital status.

## PERSONAL INFORMATION

Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_ Telephone Number: ( \_\_\_\_\_ ) \_\_\_\_\_  
Street

Address: \_\_\_\_\_  
City State Zip Code

Are you over 18 years of age? Yes \_\_\_\_\_ No \_\_\_\_\_  
If not, employment is subject to verification of minimum legal age.

Are you a U. S. Citizen? Yes \_\_\_\_\_ No \_\_\_\_\_

Position applying for: \_\_\_\_\_ Location: \_\_\_\_\_

Rate of Pay Expected: \_\_\_\_\_ Date you can start: \_\_\_\_\_

Full or Part Time: \_\_\_\_\_ Referred by: \_\_\_\_\_

Indicate the time of day you are available to work on the corresponding day(s) below. (Examples: 8am-5pm, noon-9pm, none.)

\_\_\_\_\_  
Sunday

\_\_\_\_\_  
Monday

\_\_\_\_\_  
Tuesday

\_\_\_\_\_  
Wednesday

\_\_\_\_\_  
Thursday

\_\_\_\_\_  
Friday

\_\_\_\_\_  
Saturday

Are you presently employed? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been employed by Mirabito Holdings, Inc.? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, which location? \_\_\_\_\_

List any friends or relatives employed by Mirabito Holdings, Inc.: \_\_\_\_\_  
\_\_\_\_\_

Give details of any previous experience or skills that you feel would qualify you for the position you are applying for. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever been convicted of (or entered a plea of guilty to) a crime (a misdemeanor and/or a felony)? \_\_\_\_\_ If yes, please explain.  
\_\_\_\_\_  
\_\_\_\_\_

## EDUCATION

High School: \_\_\_\_\_  
Name and Address Number of years completed Course/Major

College: \_\_\_\_\_  
Name and Address Number of years completed Course/Major

Business/Trade: \_\_\_\_\_  
Name and Address Number of years completed Course/Major

Business/Trade: \_\_\_\_\_  
Name and Address Number of years completed Course/Major

(continued on reverse)

## EMPLOYMENT

(Begin with the most recent employer)

Company: \_\_\_\_\_  
Name Address Phone

Date of Employment: from \_\_\_\_\_ to \_\_\_\_\_ Salary: \_\_\_\_\_ Position: \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
Duties: \_\_\_\_\_

Company: \_\_\_\_\_  
Name Address Phone

Date of Employment: from \_\_\_\_\_ to \_\_\_\_\_ Salary: \_\_\_\_\_ Position: \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
Duties: \_\_\_\_\_

Company: \_\_\_\_\_  
Name Address Phone

Date of Employment: from \_\_\_\_\_ to \_\_\_\_\_ Salary: \_\_\_\_\_ Position: \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
Duties: \_\_\_\_\_

May we contact the employers listed? Yes \_\_\_\_\_ No \_\_\_\_\_ If not, which one(s) do you not wish us to contact? \_\_\_\_\_

## PERSONAL REFERENCES

1. \_\_\_\_\_  
Name Address Phone

2. \_\_\_\_\_  
Name Address Phone

3. \_\_\_\_\_  
Name Address Phone

I authorize the company to contact the above employers and references in connection with this application unless otherwise stated. I certify that the information contained in this application is correct to the best of my knowledge, and understand that omission of information from or falsification of this application in any detail is grounds for disqualification from further consideration or dismissal from employment in accordance with company policy. I agree to conform to the rules and regulations of the company, and understand that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at the option of either the company or myself.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Mirabito Holdings, Inc.

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## NOTIFICATION AND AUTHORIZATION FORM FOR EMPLOYMENT CONSUMER REPORT

I authorize Mirabito Holdings, Inc. to obtain a consumer report on myself for employment purposes through the consumer-reporting agency of its choice. The information obtained may provide information concerning convictions of a criminal nature including a misdemeanor and/or a felony and may include information from governmental agencies.

If employed, I further authorize Mirabito Holdings, Inc. to obtain such consumer reports, as needed, on a continuing basis as it relates to my employment.

I understand that upon my request to Mirabito Holdings, Inc., I will be informed as to whether or not a consumer report was requested, and if such report was requested, I will be provided with the name and address of the consumer reporting agency that furnished the report.

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Signature of Applicant

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Address of Applicant

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Social Security Number of Applicant

Date: \_\_\_\_\_